

5th Annual Lynn Tech Festival of Trees



Set-up day
Saturday
November 16, 2019
12 Noon to 3 pm

Why donate a tree to our 5th Annual Lynn Tech Festival of Trees?

Whether you're advertising your business, promoting your organization, your children's creations or decorating a tree for yourself or your family, you'll be proud to be an important part of this exciting annual event.

Simply email us at lynnfestivaloftrees@gmail.com and let us know that you are interested in participating in this year's Festival of Trees.

Tree and Wreath Guidelines

- Tree Donors, especially NEW donors, have questions regarding set up and display. Please email lynnfestivaloftrees@gmail.com or call 978-815-2478
- Artificial Trees are donations to the Lynn Tech Festival of Trees and will be raffled.
- All items placed with the tree are part of the raffle.
- Trees should have a tree skirt, topper and lights.
- The total height cannot exceed 10'6".
- Edible items, even if wrapped or boxed are not allowed.
- To help plan for over-sized displays, please submit your size and space requirements.
- Items of value such as gift certificates or tickets should be given to a Festival Board member upon check-in. Place copies on the tree. The originals will be given only to the winners. Other ornaments or items of value should be wired to or secured under your tree.

- Plan on allowing 1 to 3 hours for set-up, and bring a step stool or ladder with you if needed.
- The Festival team will arrange the display of the trees. You will be directed to an approximate location for set-up. *Your tree may be moved.*
- Keep in mind that trees may be viewed from all sides.

Tree and Wreath Sign Information

*(Please note: *Complete information required & tree signs cannot accommodate long tree names or lengthy group names)*

Tree Name* _____

Donor * (Business/Organization/School/Individual(s) donating the tree)

Contact Information:

Name * _____

Street Address * _____

City * _____ State * _____ Zip Code * _____

Daytime Phone* _____ Evening Phone _____

Email Address * _____

Tree and wreath Information*

(Please circle the type of tree or wreath you plan to donate at this time)

- Wreath
- Mini Tree (up to 24"
- Tree Size Range 24 inches - 3 feet
- Tree Size Range 4 - 5 feet
- Tree Size Range 6 - 7 feet
- Tree Size Range 7 - 8 feet
- My tree will be decorated by children
- My tree design/display may need special space considerations (Indicate below)

The Lynn Vocational Technical Alumni Association
Presents our
5th Annual Festival of the Trees



November 17th - 23rd 2019

Trees will be displayed for one week and viewed by hundreds of people.
One hundred percent of the profits from this event will be
used toward scholarships for our Lynn Tech Students.

Public viewing hours are:

Sunday, November 17th - 12 Noon to 7pm
Monday - Friday, November 18th - 22nd 4pm to 7pm
Saturday, November 23rd - 12 Noon to 6pm
At the Lynn Tech Annex Building
90 Commercial Street, Lynn

**Some food will be available for purchase, also we will have entertainment
throughout the week, check out our Facebook "Lynn Festival of Trees"**

Pick up trees: Sunday, November 24th 12 Noon to 3pm

Admission - \$5.00

Raffle Tickets - 25 for \$5.00

Any questions, call Diana Badger @ 978-815-2478 or
email to lynnfestivaloftrees@gmail.com